

KOMAR UNIVERSITY OF SCIENCE AND TECHNOLOGY
OFFICE OF QUALITY ASSURANCE AND ACCREDITATION (OQAA)

QA Calendar/ Fall 2022

Date	OQAA Role / Activities	Objectives / Outcomes
September 1st 2022	Management System Certification Audit Report for the Initial Audit Stage 1 to ISO 9001:2015	The audit team conducted a process-based audit focusing on the significant aspects, risks and objectives. The audit methods used were interviews, observations of activities and review of documentation and records. The onsite audit was started with an opening meeting which attended by the senior manager of the organization.
September 4 th 2022	Establishing (Quality Control Unit) under the Quality Assurance Office	Establishing (Quality Control Unit) under the Quality Assurance Office , this Unit is the link with a key person from each unit to share the needed information/forms to be introduced to the units.
September 8th 2022	Main Audit for ISO	Discuss External Auditor with the internal Auditors the different ISO assessments for the departments which are designed according to the ISO 9001:2015 Certification principles. Suggesting minor or major modifications and approving the ISO 9001:2015 Certification
September 13th 2022	Student Feedback result- Summer 2021	Sharing the Student feedback result – Summer 2021 with the Chairpersons and faculty members
September 19 th 2022	QA workshop: Designing the Course Syllabus By Twana A. Tahir	Chairmen and faculty will design their syllabi according to KUST standard
September 21 2022	Finalize Syllabus submission and Approval By OQAA	Discuss with the instructors the different aspects of the course design. Suggesting minor or major modifications and approve the course syllabus.
October 6 2022	QA report for the year 2020-2021	The record for all the activities is done by the Quality control unit and Quality assurance department during the academic year.
October 16 th 2022	First round check for Google classrooms	Checking the Google classrooms in order to pursue to improve the quality all in all.
November 14 th 2022	Second round check for Google classrooms	
November 2 nd 2022	Student Feedback result- Mid Fall 2022	Sharing the Student feedback result – Mid Fall 2022 with the Chairpersons and faculty members.
August 30 th 2021	Calling for submitting Final Exam	Each faculty should submit TWO Different Versions (A and B) of Final exam paper to the chairman of his/her department • The exam paper must be checked and approved by the

chairmen before the QA deadline.

- The Answers for both Versions should be submitted with the questions to the chairmen.
- The form for evaluating “Course Learning Outcome Verse Exam Questions (CLOs VS Exam Questions)” has to be filled up by the faculty and submitted to the chairmen for checking and approving.