



Borrowing Lab Items

Requester's Name: _____

Department: _____

Phone Number: _____

Date: _____

No.	Item Name	Quantity	Note
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Requester's Name and Signature

Lab Member's Name and Signature



Returning Lab Items

Requester's Name: _____

Department: _____

Phone Number: _____

Date: _____

No.	Item Name	Quantity	Note
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Requester's Name and Signature

Lab Member's Name and Signature